

Minutes of the Annual Assembly Meeting of Carham Parish Council held in

St Cuthbert's Church, Carham on Tuesday 9 May 2017 at 7.00pm

- 937 Present:** Councillors Mrs A Lauder, Mr W Potts, Ms V Poland, Mrs A Changleng (Clerk) and Councillor A Murray
- 938 Apologies:** Councillor J Jobson
- 939 Appointment of Office Bearers:**
- Chair: Mrs A Lauder proposed by W Potts and seconded by V Poland
- Vice Chair: To be decided
- Clerk: Mrs A Changleng proposed by A Lauder and seconded by V Poland
- 940 Minutes of Assembly Meeting** on 10 May 2016 were approved and signed.
- 941 Approval of Statement of Assurance:** The Statement of Assurance was read out and approved on the motion of W Potts and seconded by A Lauder.
- 942 Approval of Statement of Accounts to 31 March 2017:** Details of the accounts were produced. Approved on the motion of A Lauder and seconded by V Poland.
- 943 Approval of Risk Assessment and Register of Assets:** Approved on the motion of V Poland and seconded by W Potts.
- 944 Appointment of Responsible Financial Officer:** Mrs A Changleng was elected. Proposed by W Potts and seconded by A Lauder.
- 945 Appointment of Internal Auditor:** Mr James Bell was elected. Proposed by V Poland and seconded by W Potts.
- 946** The meeting concluded with the Chair reflecting on the previous year. There has been good communication with parishioners during the year. Litter bins had been provided for Wark and Carham and contributions from NCC and Wark Farm towards them were much appreciated. Thanks were extended to Raymond Brydon and Brian Woodcock who served as councillors for many years but who have now moved away from the parish. She thanked Parish Councillors and Councillor Murray for their continued support, experience and guidance.

Councillor Potts thanked the Chair and Clerk for their work during the year.