

Minutes of the Annual Assembly Meeting of Carham Parish Council held in

St Cuthbert's Church, Carham on Tuesday 14 May 2019 at 7.00pm

091 Present: Councillors Mrs A Lauder, P Feerick, Ms V Poland, Mrs A Changleng (Clerk)
(Councillor J Court and Councillor A Murray left the meeting to attend other appointments)
Member of the public

092 Apologies: Councillor J Jobson

Chair's Summary of Previous Year: Councillor J Court was co-opted onto the Parish Council and Councillor D Critchlow resigned due to other commitments. NCC has agreed to improve safety at West Learmouth road end by erecting a fence, planting hedging and installing warning signage. The Footpath Group has walked a number of PROWs and improvements have been made to some by NCC. Thanks to Janet Chubb for her organization. The twice yearly newsletter is another success and thanks were given to Councillor V Poland for its preparation and Councillors and Clerk for distributing copies. Carham Parish Council supported the hugely successful Battle of Carham event in July 2018 which was thoroughly enjoyable. The upkeep of Wark Play Park is an ongoing project with major resurfacing required underneath some of the equipment which will be carried out within the next few months. Grateful thanks were given to Alan Cater for his inspection reports and advice and for maintaining and updating the Carham Community Website. Councillor A Murray was thanked for his continued support and assistance and Councillors and Clerk for their work during the year.

093 Minutes of Assembly Meeting on 8 May 2018 were approved and signed.

094 Appointment of Office Bearers:

Chair: Mr P Feerick proposed by A Lauder and seconded by V Poland

Vice Chair: To be decided

Clerk: Mrs A Changleng proposed by V Poland and seconded by P Feerick

095 Annual Governance and Accountability Return for 2018/2019 was approved by Councillors

There were no actions arising from the report of the internal auditor

The Annual Governance Statement was approved

The Draft Annual Accounts for 2018/2019 were approved

The Accounting Statement and Explanation of Variances were approved

The Certificate of Exemption was confirmed and approved

096 Approval of Risk Assessment and Register of Assets: Approved on the motion of P Feerick and seconded by V Poland

097 Appointment of Responsible Financial Officer: Mrs A Changleng was elected. Proposed by V Poland and seconded by P Feerick

098 Appointment of Internal Auditor: Mr James Bell was elected. Proposed by P Feerick and seconded by V Poland

Councillors warmly thanked former Chair, Ann Lauder, for her leadership and guidance since 2014.