

**Minutes of the Annual Assembly Meeting of Carham Parish Council held in
St Cuthbert's Church, Carham on Tuesday 8 September 2020 at 7.00pm**

188 Present: Councillors P Feerick, Ms V Poland, W Potts, J Court, Mrs L Allan, Mrs A Changleng (Clerk), 1 member of the public.

189 Apologies: Councillor A Murray, Mr J McGregor

Chair's Summary of Previous Year: During the past year Councillor Jobson moved away from the parish and Councillor Allan was co-opted on to the council. Mr John McGregor will join next month. Councillor Poland was thanked for taking on the task of looking after the Carham Community Website. It has been updated and made more accessible to residents. She has also produced two half yearly newsletters which have been well received. Councillor Court has taken on the role of Play Park Inspector following Alan Cater's retirement. Improvements to the surface of the park have been carried out. Councillor Allan and her helpers repainted Wark Telephone Box and stocked it with books and DVDs etc. for residents to use. The Parish Council is in the process of registering the land around the box in its name. Until the current pandemic stopped many activities, Janet Chubb organised a number of walks towards the end of 2019 which were well attended. Superfast Broadband is now available to most residents in the parish. There are several schemes which can help to improve the coverage for those not yet connected in rural areas such as farms. The council has been working with NCC to provide grit bins at strategic steep roads in the parish. A number of residents raised the issue of Goat Common and the Allotment Gardens, pointing to discrepancies between their deeds and the facts on the ground. The council undertook extensive research and consulted NALC before taking the decision that this was a dispute between private individuals and the parish council should not take sides.

190 Minutes of Assembly Meeting on 14 May 2019 were approved and signed.

191 Councillor W Potts resigned now that he is in his 90th year. Councillors paid tribute to his 53 years of service to Carham Parish Council. His knowledge and experience have been invaluable to councillors.

192 Appointment of Office Bearers:

Chair: Mr P Feerick proposed by V Poland and seconded by L Allan

Clerk: Mrs A Changleng proposed by P Feerick and seconded by J Court

193 Annual Governance and Accountability Return for 2019/2020 was approved by Councillors

There were no actions arising from the report of the internal auditor

The Annual Governance Statement was approved

The Draft Annual Accounts for 2019/2020 were approved

The Accounting Statement and Explanation of Variances were approved

The Certificate of Exemption was approved on 14 July 2020 to comply with Coronavirus Emergency Regulation changes.

194 Approval of Risk Assessment and Register of Assets: Approved on the motion of L Allan and seconded by J Court

195 Appointment of Responsible Financial Officer: Mrs A Changleng was elected. Proposed by V Poland and seconded by L Allan

196 Appointment of Internal Auditor: Mr James Bell was elected. Proposed by J Court and seconded by P Feerick