

**Minutes of the Annual Assembly Meeting of Carham Parish Council held in
St Cuthbert's Church, Carham on Tuesday 18 May 2021 at 7.00pm**

- 243 Present:** Councillors P Feerick, Ms V Poland, J Court, Mrs L Allan, Mrs A Changleng (Clerk)
- 244 Apologies:** Councillor J McGregor
- 245 Chair's Summary of Previous Year:** Due to Covid-19 the last annual meeting was delayed till September 2020. The PC has been meeting virtually via Zoom for the meetings in November, January and March. Many thanks to Cllr Poland for organising these meetings. The Parish Council has applied to register the land around the phone box in Wark. We should have the result by September 2021 and then the area can be tidied up. Cllr Court has taken on the role of Wark Play Park Inspector. This is an unpaid role and we are grateful to him for checking the equipment and carrying our minor repairs. Cllr Poland has again produced two newsletters which have been appreciated. She has also been diligent in keeping up the Carham Community Website. The Parish Clerk sifted through the archived minute book from 1921 -1984 and Cllr Poland wrote a history of the parish, scanned the minute book and posted all the information on Carham Community Website. Cllr Murray has retired from Northumberland County Council and Cllr Mather has been elected in his place as the representative for the Wooler district. He is a local farmer at Haugh Head Farm, Wooler and Yeavinger Bell near Kirknewton. He is keen to support the Parish Council and offer advice where necessary. Cllr Billy Potts has retired from the Parish Council after 53 years of sterling service, during which he has fulfilled all the roles on the council. We are very grateful to him for his outstanding contribution to the life of the Parish. The Parish Council has been attempting to reduce the speed of vehicles through Wark, especially timber lorries. Cllr McGregor has done some excellent work in getting the views of residents who live on the B6350 road and liaising with the police and the County Council. This is an ongoing issue. Cllr McGregor has been liaising with Janet Chubb and Philip Bradley of Northumberland County Council about repairing and keeping clear the Public Rights of Way in the parish. Cllr Allan has been working to improve the appearance of Wark village. The Chair concluded by complimenting the Parish Council on their team effort.
- 246 Minutes of Assembly Meeting** on 8 September 2020 were approved and signed.
- 247 Appointment of Office Bearers:**
Chair: Mr P Feerick proposed by J Court and seconded by V Poland
Clerk: Mrs A Changleng proposed by P Feerick and seconded by L Allan
- 248 Annual Governance and Accountability Return for 2020/2021 was approved by Councillors**
There were no actions arising from the report of the internal auditor
The Annual Governance Statement was approved
The Draft Annual Accounts for 2020/2021 were approved
The Accounting Statement and Explanation of Variances were approved
The Certificate of Exemption was confirmed and approved
- 249 Approval of Risk Assessment and Register of Assets:** Approved on the motion of L Allan and seconded by V Poland
- 250 Appointment of Responsible Financial Officer:** Mrs A Changleng was elected. Proposed by P Feerick and seconded by J Court
- 251 Appointment of Internal Auditor:** Mr James Bell was elected. Proposed by V Poland and seconded by J Court